



Tax ID 81-0866780  
<https://azaleacoastlibraries.org/>  
azaleacoastlibraries@gmail.com

## ACLA Quarterly Meeting Minutes

### Zoom

### May 22, 2024, 5pm

- I. Welcome & Introductions
  - A. Present: Liza Palmer, Jacob Deininger, Melissa Raymer, Lisa Coats, Rachel Fiery, Kate Allman, Virginia Sharp March, Robert Shapiro
  - B. Library Updates and/or Side Hustles! 😊
    1. Liza: editing film journals
    2. Jacob: delay of renovations; moving OPAC to Evergreen
    3. Kate Allman: new (back) to the area! Looking for local employment opportunities
    4. Lisa: everything is a side gig 😊 Lots of progress on the downtown and Northchase libraries. Northchase should be about the size of the Pine Valley branch. Downtown should open around the same time. Cape Fear Museum exhibits to move to same block.
    5. Melissa: Randall is closed, but all services continue. Back open in mid-August-ish.
    6. Rachel: New ACLA Treasurer.
    7. Virginia: VSM Coaching and Consulting (Leadership consulting/coaching); just got back from Europe; *tons* of volunteering with the Jacksonville military community.
- II. NC LIVE Conference Debrief
  - A. Mindfulness panel from UNCW (x2), Alamance County Community College, and Lisa went well. Standing room only!
  - B. Keynote was a great refresher from library school; great message.

- C. Naloxone training – Liza encouraged everyone to take training. CFCC head of security led. Where's your AED Kit? Where's your first aid kit?
  - 1. Conversation about people's willingness to administer naloxone. Similar to willingness to administer CPR with/without mouth guard. *Not obligated to do it professionally.* Agreement that this should be part of the conversation. As should your administration.
- D. Panel on wellness as a verb – Garrison Libby: “Stay interviews” You should be having “stay” interviews in addition to the annual review. Encouraging bi-directional conversations.
- E. Virtual keynote: Slow Librarianship. Wonderful framework for saying “no.” Recognize what is sufficient for you, what is enough for you.
- F. Information Literacy session led by UNCW librarian (Brittany O'Neill). Recommendation for reviewing the slides. Jam sessions. Great links and activities to build into your IL sessions.
- G. Props to Jacob for the social event. 50 people! “Solid turnout,” good venue.

### III. ACLA Business

- A. Approve Minutes (July 2023, November 2023, February 2024)
  - 1. Lisa motion to approve
  - 2. Seconded by Robert
  - 3. Approved unanimously
- B. Approve Listserv Guidelines (<https://azaleacoastlibraries.org/membership/acla-listserv/>)
  - 1. Lisa: good to have specific policies to refer to
  - 2. Conversation about “solicitation” and boundaries of policy
  - 3. Melissa motion to approve
  - 4. Lisa seconded
  - 5. Approved unanimously

### C. Officer Reports

1. Rachel - Treasurer: We have \$935.35 in our account
2. Rachel now has access to accounts
3. Tax status situation:
  - a. Met with someone at H&R Block
  - b. Referred to manager of the branch, David Fain
  - c. Yes, we should have been submitting Form 990
  - d. Highly recommended talking with a tax lawyer
  - e. In his opinion, if it's just a local social group, he wouldn't bother reinstating the tax-free status. More concern if we're statewide, hosting conferences, taking money, pursuing grants, etc. Donations are also problematic.
  - f. Rachel tried to get a meeting with UNCW general counsel. Not getting a reply.
  - g. Looking for pro-bono capacity
  - h. Do we want to pay for a lawyer?
  - i. \$275 fee and lots of paperwork for the reinstated tax status
  - j. Discussion
    - i. Lisa: Unless we're really considering taking in funds (e.g., conferences), no; if we are, then yes, we need it back. Maybe no lawyer, just pursue an EIN.
    - ii. Melissa: could the small business centers help? Will be asking business librarian at UNCW to see who/what organization could be of assistance.
      - i. Action item: Liza to send a blurb to Melissa about what we're looking for.
    - iii. Liza: need to do some soul-searching about what we think the organization's purpose is.
4. Melissa – listserv: no update

5. Chris – website: no update

D. Banned Books Club

1. July meeting, reading Elana K. Arnold's *What Girls Are Made Of*: Wednesday, July 17, 2024, 6:30pm in UNCW UFC or via Zoom

E. NC LIVE Virtual Panel: Beyond the Stacks: Book Challenges

1. Wednesday, August 14, 2-3pm
2. Panelists: Tim Palmer (UNCW, moderator), Kelli Kidwell (NHCS), Stephanie Walker (NHCS Board Member), Rachel Keith (WHQR), and Sean Palmer (UNCW/NHC NAACP)

F. Other new business?

1. None reported

G. Things To Be Thinking About

1. 2024-25 Officer Elections
  - a. Liza was elected in July; as were Robert, Chris, and Melissa
  - b. Anyone thinking about positions, please reach out to Liza
  - c. Bylaws: [https://azaleacoastlibraries.org/wp-content/uploads/2018/05/acla\\_bylaws.pdf](https://azaleacoastlibraries.org/wp-content/uploads/2018/05/acla_bylaws.pdf)

2. ACLA Local Service Project?

- a. Nourish NC?
  - i. <https://nourishnc.org/>
- b. Beach or park clean up?
- c. Day of service.

H. Next Quarterly Meeting

1. Wednesday, July 24, 5pm? Southport somewhere?
2. Possible October 23<sup>rd</sup> meeting at UNCW Randall? 5pm until 6:30 (with tour)
3. Possible winter meeting at CFCC
4. Possible meeting at someplace that's not a library?

- a. Café?
- b. Spread it out – something in Southport?
  - i. Liza to reach out to Patricia
  - ii. Dinner somewhere in Southport?
  - iii. Jacob to help plan dinner, if agreed
- I. Remember folks! You don't have to kill two birds with one stone; you can *feed two birds with one scone*.



Tax ID 81-0866780  
<https://azaleacoastlibraries.org/>  
azaleacoastlibraries@gmail.com

## About Azalea Coast Library Association

The Azalea Coast Library Association (ACLA) is a professional organization founded to promote and advocate for Southeast North Carolina libraries through activity, communication, and engagement among those involved with or interested in libraries.

Our membership includes librarians, library staff, library school students, and library-adjacent workers based in (or retired from) public, academic, and special libraries or school media centers. Membership is open to all library personnel from the following counties: Bladen, Brunswick, Carteret, Columbus, Cumberland, Duplin, New Hanover, Onslow, Pender, Robeson, and Sampson, although library personnel outside these areas are also welcome to participate.

We share information via email, social media, and meetings (face-to-face and virtual). Please like us on Facebook (<https://www.facebook.com/azaleacoastlibraryassociation>)! And make sure you are included on both listservs, one hosted by MailChimp (for newsletters) and the other by the University of North Carolina Wilmington (for approved member postings). Email [azaleacoastlibraries@gmail.com](mailto:azaleacoastlibraries@gmail.com) for more help with the listservs.

ACLA wants to grow! So please encourage your colleagues to participate by sharing organizational newsletters and meeting notices. Thank you!

## Current Leadership

Chair: Liza Palmer (*The Moving Image*, Managing Editor)

Vice Chair: Vacant

Secretary: Robert Shapiro (South East Area Health Education Center, Director)

Treasurer: Rachel Fiery (University of North Carolina Wilmington Randall Library, Cataloging Specialist)

Web Administrator: Chris Robinson (UNCW Randall Library, Outreach & Engagement Librarian)

Listserv Manager: Melissa Raymer (UNCW Randall Library, Education & Art Librarian)