

ACLA quarterly meeting, November 13, 2018
New Hanover County Public Library
4-5:30 pm

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| Elisabeth Garner, UNCW | Dorothy Hodder, NHCPL |
| Sarah Mueth, UNCW | Kristyn Saroff, NHCPL |
| Suzanne Dickson, UNCW | Natasha Francois, NHCPL |
| Chris Robinson, UNCW | Joseph Sheppard, NHCPL |
| Lisa Coats, UNCW | Jimi Rider, NHCPL |
| Donna Flake, SEAHEC Medical Library | Jacob Deininger, CFCC |

Presentation:

NHCPL Disaster Response
Jimi Rider, Supervising Librarian

Resources used to develop COOP (Continuity of Operations) Plan

- ALA libguide
- NC Department of Natural and Cultural Resources: helpful for preparedness and also recovery
- Book: [Field guide to emergency response](#)

COOP specifics

- COOP plan lives in watertight container
- Last person leaving building (except in fire) is asked to take plan with them
- Includes contingency plans, staff contact info,
- Planning for moderate, major, catastrophic disasters
- Examples of topics include:
 - Closing checklist for library
 - Signage for building and website
 - Relaxing fines and due dates
 - Telling people to not bring books to book drops
 - Internal things (clean out fridge, shut down computers, etc)
 - Separate checklist for admin/managers
 - Special preparations for main library and branches
 - See PowerPoint for more detailed information

Library employees helped out during hurricane. Last question on NHCPL application includes info on possibility of work during emergency/disaster situations.

- At county level—people/animal shelters, individual care coordination center, emergency ops centers, etc.
- Dealt with things like helping with apartment building that lost power and therefore elevator access. Communicated with fire dept. to get residents help.

- EPIC received nonstop phone calls from people with questions. Even got phone calls from people in other counties. (Referred them to their own county info centers.) Employees even slept at center.

Tips and takeaways:

- Prepare the best you can.
- No way to prepare for every possible situation.
- County solicited advice from county employees about how things went to plan better for next time.
- Post hurricane: Librarians shared info about FEMA, other resources for people who needed help.

Other announcements

- Donna Flake, SEAHEC Medical Library: Library was destroyed by Florence, can only access electronic resources. Will be moving to new space when able to reopen.
- NHCPL book sale this weekend. Mostly books for adults because kids' books were largely donated to schools after Florence.
- Chris Robinson at UNCW doing great exhibits, which are open to the public.
 - Exhibit for veterans: Library received a large donation of military books.
 - 1/3 donated to military resource center; history librarian went through it too.
 - Faculty, students, community were asked to vote on what should be added by checking out books on display.
- UNCW Halloween exhibit was also v. popular.
- ACLA considering another social before winter holiday. Considering a downtown ghost walk on a Friday between Thanksgiving and Christmas.

ACLA elections

5 available positions. New officers are:

Chair: Elisabeth Garner, UNCW

Vice Chair: TBD

Treasurer: Kristyn Saroff, NHCPL

Secretary: Sarah Mueth, UNCW

Webmaster: Chris Robinson, UNCW